Cyngor Cymuned Spittal / Spittal Community Council

Clerk & Treasurer – Mrs Eirian Forrest

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**Minutes of the Community Council held on Wednesday 13 September 2023**

**The meeting was held via Zoom.**

**Minutes No. 395**

**Present:** Community Councillors: W. Oriel. A Jones, R. Elston, E Whitby, Rev D Rees, County Councillor Steve Yelland, Clerk & Treasurer: E Forrest.

1. **Apologies for Absence:** Nil
2. **Read and sign minutes of the last meeting (No 394. 04.07.23):**

There was one amendment needed to Item 7 of the minutes, otherwise the minutes were agreed and will be signed later as a true record by W Oriel (Chairperson).

1. **Matters arising from the minutes:**
2. Painting/touch up the paintwork on the bus shelter - Lloyd the Graffiti has quoted £280 to touch up paintwork. Will involve a day or two labour and materials. R Elston proposed, seconded by A Jones and agreed to go ahead. The wood on the roof needs replacing before it is painted. It was agreed to ask Jon and James (SOS West Wales) if they would be interested in doing the work.
3. Hedgebank from Wesley way to Spittal School – not done. E Forrest to report again.
4. Casual vacancy/Co-opt Jayne Roberts – It was agreed by all to co-opt Jayne.
5. Night out for D Williams – The date in August had to be cancelled. R Elston will ask D Williams when he is available.
6. **Planning:**

23/0236/PA – New Plans - Conversion of garage into a dwelling at The Old Manse, Spittal – W Oriel object, R Elston – no comment, E Whitby – no comment. Agreed to comment that the community council supports the proposal providing it is only used as an annexe.

1. **Finance:**

* Service Level Agreement –E Forrest has not received a response from Neil McCarthy with regards to her queries she raised in June. She has chased a response, but he is on leave until 14 September.
* Lloyds TSB Balance on 17.07.2023 - £13,384.98
* Clerk’s salary - £600.00 – Proposed by R Elston, seconded by W Oriel to make payment.
* Clerk’s expenses - £21.75 - Proposed by R Elston, seconded by W Oriel to make payment.

1. **Appeals:**

Nil.

1. **Village Green Enhancement:**

Work has started, concrete bases down for the benches. One of the wooden memorial benches that is being replaced, a member of the family has removed the plaque, will clean it up and drop if off to J Whitby to put back on the bench.

1. **Model Standing Orders:**

The draft version had been circulated to members prior to the meeting. R Elston proposed, seconded by E Whitby, and agreed to adopt it.

1. **Correspondence:**
2. Pembrokeshire County Council precept remittance for quarter 2 - £1206.00 paid 15 August 2023
3. PCC Local Development Plans **-** The June 2023 Delivery Agreement supersedes the October 2020 version.  The new Delivery Agreement includes a revised timetable for the remaining stages of the LDP 2 plan process.  The next key stage will be a repeat of the Deposit stage of the Plan process, but based on a revised Plan, including public consultation.
4. Hywel Dda Engagement - three site options for the new urgent and planned care hospital in the south of the Hywel Dda area – two near Whitland and one near St Clears. This report can now be found on the health board’s website at: <https://hduhb.nhs.wales/about-us/healthier-mid-and-west-wales/>
5. PCC – Working Better Together Seminar – copy of the presentation, and an excel spreadsheet from the meeting held 5th September. Proposed changes are to merge Spittal Community Council with Rudbaxton Community Council. The Community Review itself will commence on Monday 23rd October.  The Commission will be holding a meeting for all City, Town, and Community Councils in Pembrokeshire at 4.30pm in Room 6 of the Pembrokeshire Archives (SA61 2PE). An invite for this will follow in September.
6. **Any other business:**
7. W Oriel – grass cuttings next to bin and along the verge, photographs had been sent to E Forrest. A Jones suggested putting a post on the Facebook page, which was agreed.
8. R Elston – received a call from a lady regarding the road closure from the Corner Piece to Spittal which was closed by Openreach on 12 September. R Elston told her that the community council hadn’t been notified. The bollards were gone the next day. The lady also reported dog fouling on Golden Hill, she was told it was an ongoing problem in the area.
9. R Elston – Christine Williams asked who was checking the defibrillator battery, E Forrest - J Doncaster is the Guardian. In March 2023 J Doncaster was asked to complete the Defibrillator Census and return, the information would update ‘The Circuit’ which is a national database showing locations of defibrillators. She completed it and said that she checks it regularly and would let the CC know if a replacement battery is needed. Guardians are sent reminders to check batteries etc. and are required to update the status on ‘The Circuit’.
10. R Elston – asked if PCC are maintaining the playground. E Forrest said she has queried entries from the Inspection Report and is waiting for a response. E Whitby said that PCC didn’t hand it over in full working order.
11. R Elston asked if the fence along the boundary of the police house backing onto the playground was being done as part of the village green enhancement. It was previously agreed that the fence would be a separate job. It was understood that the new owner was going to put a fence inside the wall of his property. E Forrest to contact owner to check if this is still the case.
12. R Elston – a recent village hall meeting was held. The cost of hiring the hall will be going up, the playgroup is concerned about the increasing cost. The condition of the hall is deteriorating, works are needed, repainting, new windows, pillars etc. Members of community have volunteered donating their time in doing maintenance works - thanks to those volunteers, very grateful. Another meeting will be arranged in due course.
13. E Whitby – asked Cllr. S Yelland if he could help with disruptive residents/tenants in Wesley Way. Police have visited on many occasions for antisocial behaviour. Cllr. S Yelland will report matter.
14. E Whitby’s daughter is getting married next Monday, she asked if the road from Spittal to Golden Hill could be cleaned as there is a lot of muck on the road. E Forrest will report.
15. W Oriel – the tree stumps and branches on Golden Hill have not been removed.
16. W Oriel – a red tree on the junction just up from the village hall looking up towards the Pump on the Green is obstructing the view. A Jones suggested asking SOS West Wales (Jon and James) to cut it back – all agreed. E Forrest will arrange.
17. W Oriel – branches overhanging the 30mph by The Vicarage have not been cut back. A Jones said that works are being done at the property and they will be cut back.
18. W Oriel – public footpath by Wesley way needs grass cutting, and the Sycamore tree needs to be cut back. E Forrest will report.
19. **Date of next meeting -** Tuesday 3rd October 2023 at 7pm via Zoom.

**Signed ………………………………………….….**

**Date………………………………………………….**