Cyngor Cymuned Spittal / Spittal Community Council

Clerk & Treasurer – Mrs Eirian Forrest

29 Elm Park, Crundale, Haverfordwest SA62 5DN

Email: [spittalcc@gmail.com](mailto:spittalcc@gmail.com)

Tel: 07896 591221

**Minutes of the Community Council held on Tuesday 7th May 2024 which commenced after the AGM at 7.20pm**

**The meeting was held via Zoom.**

**Minutes No. 402**

**Present:** Community Councillors: W. Oriel. R. Elston, E Whitby, A Jones, Rev. D Rees, County Councillor S Yelland, Clerk & Treasurer: E Forrest

1. **Apologies for Absence:** Nil
2. **Read and sign minutes of the last meeting (No 401 02.04.24):**

The minutes were agreed and will be signed later as a true record by the previous Chair, W Oriel.

1. **Matters arising from the minutes:**
2. Bus shelter – repairs to the roof and painting – no quotes received. Lee Doncaster is not interested in pricing the job. R Elston will ask her brother if he would be interested.
3. PCC Playground maintenance / Service Level Agreement – The part for the gate is on order. The Finance Department has contacted E Forrest to chase payment for the SLA invoice for 22/23 - £628. W Oriel proposed, seconded by R Elston to pay the invoice. The 23/24 invoice will be due in May.
4. Road sinking by Swallow Barn & Barn Court – No update. E Forrest will chase up.
5. Casual Vacancy – Co-opt – No interest.
6. Audit 23/24 – Internal Auditor – E Forrest has found an Internal Auditor who charges £150.00. R Elston will ask around if anyone knows of anyone.
7. **Planning:**

23/1033/CL – Occupation of the dwelling in breach of agricultural occupancy condition – Oakvale, Spittal – unconditionally approved.

1. **Finance:**

* Precept payment received – April £1206.00
* Clear Councils (formerly BHIB Councils) Insurance renewal - £264.74 – Agreed.
* Service Level Agreement Invoice 2022/23 - £628.00 – Agreed.

1. **Appeals:**

Nil

1. **Withyhedge Landfill Update & Community Benefit Fund:**

* Issue is not resolved although there does seem to be fewer posts about the smell on Facebook, however, A Jones said that last weekend was the worst smell he had experienced.
* The Section 36 Enforcement Notice allows them time to fix the issue. The next deadline to resolve the problem is 14th May.
* No update on the Community Benefit fund.
* No updates from Grasshopper as promised. E Forrest will ask for an update.

1. **Community Council Website:**

E Forrest will register to attend the seminar (to develop our Council website using Google Sites) by the deadline of 31st May.

1. **Asset register:**

The eight new benches have been added to the register: total value £6,670.00. The updated register was accepted.

1. **Correspondence:**

Email from owner of the Old Police House regarding proposed works to the front of the house by updating the border and flowerbeds and adding guttering and down pipes to the road facing pine end to improve drainage. Members had no objection to this proposal.

1. **Any other business:**

NS & I Investment account – E Forrest has a form to change the contact details as the statements are still being sent to C Williams. The form asks for date of meeting that the change of contact details was agreed. A Jones proposed, seconded by R Elston that the form was to be signed agreeing to amending the details.

1. **Date of next meeting –** Tuesday 4th June 2024 at 7pm via Zoom.

**Signed ………………………………………….….**

**Date………………………………………………….**