Cyngor Cymuned Spittal / Spittal Community Council

Clerk & Treasurer – Mrs Eirian Forrest

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**Minutes of the Community Council held on Tuesday 4th June 2024 which commenced after the AGM at 7.20pm**

**The meeting was held via Zoom.**

**Minutes No. 403**

**Present:** Community Councillors: W. Oriel. R. Elston, A Jones, Rev. D Rees, Clerk & Treasurer: E Forrest

1. **Apologies for Absence:** E Whitby
2. **Read and sign minutes of the AGM and the last meeting (No 402 AGM 07.05.24 and 402 07.05.24):**

The minutes were agreed and will be signed later as a true record.

1. **Matters arising from the minutes:**
2. Bus shelter – repairs to the roof and painting. A quote received from J Whitby & J Gwillt (£260) and R Lamb (£290). Another two other contractors were asked to quote, one has advised they are not interested, and the other has not submitted a quote to date. It was agreed to ask J Whitby & J Gwillt to do the work as theirs was the cheaper quote.
* A Jones left the meeting.
1. PCC Playground maintenance / Service Level Agreement – Annual Inspection report circulated to members prior to the meeting. All items on the list were reported as very low or low risk. It was reported that the play equipment needed cleaning. It was suggested to ask J Whitby & J Gwillt if they would be interested in providing a quote.

The annual invoice for 23/24 is due for payment. It was agreed to hold off until the gate has been fixed.

1. Road sinking by Swallow Barn & Barn Court -No update. E Forrest has chased a couple of times.
2. Casual Vacancy – Co-opt – no interest.
3. Withyhedge Landfill Update & Community Benefit Fund – Ben Maizey, Dauson Group has advised that due to the current legal notice that has been issued by Pembrokeshire County Council upon the company, they have been advised not to meet directly with members of the community until these have been finalised.
4. Community Council website – E Forrest has been registered to attend the meeting that Jonathon Evans, the Digi Coach will run, details will follow in June.
5. Annual Audit – The audit paperwork is with the Auditor. The Annual Governance Statement needs to be signed by 30th June, therefore will need an extraordinary meeting before the next meeting.
6. **Planning:**

24/0103/PA – Removal of condition 2 (Agricultural Occupancy) of planning permission D2/93/70 (Agricultural workers dwelling on land at Oakvale, Spittal – Agreed to support.

1. **Finance:**
* General Allowance payments (if any) - £156 & consumables allowance £52 – members were advised that if they wanted to opt out from receiving the payment in full or in part, they needed to let E Forrest know in writing or by completing the form.
* Audit Wales 21/22 Audit Fees - £235 – Agreed.
* Judith Doncaster – Defibrillator pads - £61.84 – Agreed.
* VAT Claim payment received - £54.47.
* Wayleave payment received - £8.70.
1. **Appeals:**

Nil

1. **Correspondence:**
* PCNPA – Consultation on Camping and Caravan sites development – noted.
* One Voice Wales – Guidance on working digitally – noted.
* Thanks for 20 – update on Welsh speed limit review – noted.
1. **Any other business:**

W Oriel asked if a dog poo bin could be placed at the end of Penrhiw Lane as there is a lot of dog mess on the lane. E Forrest will send a request to PCC.

1. **Date of next meeting –** Tuesday 2nd July 2024 at 7pm via Zoom.

**Signed ………………………………………….….**

**Date………………………………………………….**