**Cyngor Cymuned Spittal/Spittal Community Council**

**Clerk & Treasurer**

Christine Williams

Daneleigh, Castle Rise, Spittal, SA62 5QW

Email: clerkspittal.cc@aol.co.uk

**Minutes of the meeting of the Community Council held on 2nd July 2019**

**Minutes No 359**

1. **Present:**

Councillors: D Williams, E Whitby, A Jones, W Oriel, R Elston, D Rees.

Clerk & Treasurer: C Williams

County Councillor: D Howlett

1. **Apologies:**

All present.

1. **Minutes of the previous meetings** –
* The minutes of the meeting (No 358) held on 11th June were read, approved and signed as a true record by D Williams (Chairperson).
1. **Matters Arising**
* Tree cutting in Middle Town – the hedge has been cut back.
* Lamp posts in Castle Rise – old lamp posts have been removed.
* Footpath sign at the beginning of Wesley Way has now broken and the base left exposed. Cllr Howlett to report again, W Oriel to make safe in the short term.
1. **Draft Constitution**

It appears that a Constitution is required to submit with a grant application. A draft constitution was circulated prior to the meeting and was discussed in detail. A number of changes were suggested and agreed. The Clerk thanked the Clerk of Milford Town Council for her advice and support in writing the draft. A response is awaited from PCC for one section before finalising the document. The Community Council agreed that the Clerk should make the changes and the Chairperson could sign the final document on completion. The meeting thanked the Clerk.

1. **Correspondence**

**Emails**

* Paul Davies AM – newsletter – Clerk to forward.
* Play Wales – newsletter – Clerk to forward.

 **Hardcopy**

* Clerks & Councils Direct – newsletter taken by Chairperson.
1. **Finance**
* Lloyds Bank statement to 31st May 2019 was presented showing a balance of £2,339.68.
* BHIB Insurance Broker for Spittal Community Council request for Employers Reference No was discussed and information provided by the Clerk.
1. **Planning**
* Tree Surgery – Treganol, Spittal. Circulated prior to the meeting, no comment.
1. **Appeals**

Nothing to date.

1. **Any Other Business**
* Tree to north of The Pump on the Green – request to remove was approved. E Whitby to inform.
* Since the last meeting more work had been done to complete the grant application. The Clerk informed the meeting that D Williams had agreed (as Chairperson) to be the named person (other than the Clerk) to accept responsibility for any work and/or monies involved.
* Footpath at end of Wesley Way is overgrown and encroaching on 33 Wesley Way.

Cllr Howlett to report.

* Drains between Zions Hill and Greystone Cottage reported in January are still blocked. Cllr Howlett reminded the meeting that there is a rota for this work and PCC do not like to deviate from that, also all departments had received an 8% cut in funding and this would impact on some work. Cllr Howlett to follow up.
* Road surface between the Old Manse and Penrhiw Lane is very uneven. Cllr Howlett agreed to report this.
1. Date of next meeting – 3rd September 2019

Signed…………………………………………………………………………………………………………………………………………

Date……………………………………………………………………………………………………………………………………………..