**Cyngor Cymuned Spittal/Spittal Community Council**

**Clerk & Treasurer**

Christine Williams

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**Minutes of the meeting of the Community Council held on Tuesday 6th October 2020**

**Minutes No 369**

This meeting took place via Zoom.

1. **Present:**

Community Councillors: E Whitby, R Elston, W Oriel, D Williams, D Rees

County Councillor: D Howlett

Clerk & Treasurer: C Williams

1. **Apologies:**

A Jones

1. **Minutes of the previous meeting:**

The minutes of the previous meeting held on 1st September 2020 (368) were read, approved and agreed by the meeting. To be signed by R Elston, Chairperson – Clerk to arrange.

1. **Matters Arising**

There were no matters arising from the minutes that did not appear on the agenda.

1. **Complaints Policy**

The policy had been circulated prior to the meeting. The Clerk explained the resources used and advice given when writing the policy. There were some suggestions made to clarify the process. Acceptance of the policy was proposed by Mrs W Oriel and seconded by Mr D Williams – all Community Councillors were in agreement. Clerk to arrange for Chairperson to sign the Complaints Policy.

A suggestion was made that PCC facilitate independent community councillors to attend complaint and appeal committee panels. Cllr Howlett agreed to discuss this further with PCC.

1. **Correspondence**

**Emails:**

* Police & Crime Commissioner Newsletter – Clerk to forward after the meeting.
* Paul Davies AM – 2 newsletters – Clerk to forward after the meeting.
* IRP Wales – Draft Annual Report for consultation – Clerk to forward after the meeting.

 **Hardcopy:**

* Clerks & Councils Direct – newsletter received.
* Western Power Distribution – temporary unmetered connections for festive lighting 2020/21. Usual request – Clerk to copy from the paperwork last year.
1. **Finance**
* NS&I Investment Account – reduction in interest rates from Current rate of 0.80% to new rate of 0.01%. Effective from 24th November 2020.
* Lloyds Bank statement received showing a balance of £13,735.24.
* Rees & Hayden – payslip for Clerk received and Income Tax now paid (cheque issued at September meeting).
* Budget update (5) a copy was attached with the agenda – changed possible income from NS&I Investment a/c to reflect notification above. SSE Swalec – this is an old bill and the Clerk is in discussion with them about a repayment. Clerk to follow up prior to the November meeting.
* Request for material for Wesley Way corner seat - £3.65. Cheque was issued. Clerk to arrange. Mrs Oriel informed the meeting that Mr John Jenkins had bought and delivered top soil to complete this work. It was agreed to write to Mr Jenkins expressing thanks. Clerk to arrange.
1. **Planning**
* Scolton Manor Stables consultation – erection of freestanding canopy and change of use from storage to wedding ceremony venue. Clerk to forward.
1. **Appeals**

Nothing to date

1. **Any Other Business**
* Old Police House – The contractor is experiencing further delays due to staff living in lockdown areas and issues with the delivery of materials. Clerk in regular contact and will keep everyone informed.
* Grant – Mr David Williams to remain as the named person, in conjunction with the Clerk, for this work even though no longer Chairperson. This was agreed.
* Cllr Howlett informed the meeting of new signage to be provided by PCC following a request from a local resident to improve signage on the Golden Hill road. This information to be posted on the Spittal Facebook page – Cllr Howlett to arrange.
* Fly tipping taking place in a layby at Triffleton. Drains between Zions Hill and Graystone Corner are blocked and this was originally reported in 2019. Trees rotten on the right of the steep hill going down from Golden Hill towards Triffleton. 30mph sign outside Spittal School hidden by branches. Branches hanging over the tunnel entrance at Salem. DH to report all the above.
* There was a discussion about the flower beds on the triangle. It was requested that these could be tidied up and the posts removed. Clerk to follow up.
* It was reported that there is a plastic base from a rubbish bin which has been removed still in situ outside the bus shelter. This is considered dangerous with very jagged edges. DH to report.
* Concern was expressed that the bus shelter is still being used to leave and swap items. Pupils are now using the bus shelter on a regular basis. Clerk to follow up.
* It has been proposed by Spittal Community Forum to use the Christmas Tree and area around as a focus for community projects at Christmas time. The community councillors agreed to be involved. The Christmas tree to be lit and other organisations approached.
1. **Date of next meeting** – Tuesday 3rd November 2020.

Signed………………………………………………………………………………………………………………………………………………

Date………………………………………………………………………………………………………………………………………………….